

THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D.C. 20505

National Intelligence Council

20 October 1981

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM : [REDACTED]
Chairman, National Intelligence Council

SUBJECT : NIC's Need for Additional Working Space

1. The purpose of this memorandum is to ask that you authorize the NIC to obtain an additional 2,000 square feet of floor space in the Headquarters building to relieve current congestion and provide for on-going contingency needs. Realizing that this much space may not now be available, we have just reallocated the existing space in our largest rooms (7E48-7E62) in order to take care of our most immediate needs. While this does give us temporary relief, our basic need for more space -- which we see as a critical factor in the long-term viability of the NIC -- should be addressed, we believe, at the earliest opportunity.

2. The NIC now occupies about 8,850 square feet of Headquarters space, divided as follows:

- 7E48-7E62 (4,769 square feet)
- 7E47 (approximately 160 square feet)
- 7F18 (approximately 925 square feet)
- 5G00 (approximately 1,050 square feet)
- 2E49 (1.944 square feet)

This does not include our two conference rooms in 7E62 and 5G00, which like other conference rooms in this building are widely shared with other units.

3. Our problem is that the floor space we now have is barely enough to house our present total population [REDACTED]

[REDACTED]

[REDACTED]

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[redacted] Even as it is, two new NIOs will, once on board, have to occupy two rather small, two-window cubicles of approximately 150 square feet each, an arrangement we find hardly suitable for SIS-4-level officers with a great deal of conference and representational work to do from their offices.

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4. An important aspect of our problem is our frequent need to provide working space to outside individuals working with us temporarily on particular NIC projects of one kind or another. We have, for instance, traditionally housed the two-person drafting team assigned to prepare the annual Soviet strategic estimate; they are usually with us for seven or eight months each year. We often provide temporary quarters for drafters of individual papers who come from NFAC, DIA, or State, generally finding it easier and more satisfactory to have them work here than to remain in their parent offices. At present we provide for such people by continually shuttling them from desk to desk, depending on which regular NIC officers might happen to be absent at a particular time; thus far we have been lucky, but this is, of course, hardly an efficient way to operate over the long haul. As our plans to form and employ a Political-Military Advisory Panel of outside consultants get into high gear, our need for places for them to work while they are here will soon become acute. I would estimate at this point that we ought to have enough "contingency space" to be able to house at least five outsiders at any one time.

5. [redacted]

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[redacted] If the NIC is to be as effective in producing high-quality intelligence estimates as I know you and the DCI intend, your support for our obtaining additional working space would certainly be a significant step along the way toward that goal.

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